**Book Order Form**

Please complete and send to the book store by e-mail attachment to: groberts@heidelberg.edu with “Book order” in the Subject line. Point and click on check boxes to complete fields, check boxes, and select your options. Use Tab key to move between fields.

|  |
| --- |
| **Course# Course**         **Expected Enrolment**:    **Instructor Name:**      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Phone:** **e-mail:**  **Today’s Date**  **Date Book(s) Required:** |
| **Book Title:**      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Ed:**  Author  Editor Translator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **ISBN #­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**       **Publisher:**      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Required  Optional Text |
| **FOR OFFICE USE**    OH – (COPIES IN HAND)      P.O. #       DATE    /    /20  NET ORDERED     REORDER P.O. #       DATE    /    /20   Reordered |
| **Book Title:**      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Ed:**  Author  Editor Translator:  **ISBN#**      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Publisher:**      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Required  Optional Text |
| **FOR OFFICE USE**    OH – (COPIES IN HAND)      P.O. #       DATE    /    /20  NET ORDERED     REORDER P.O. #       DATE    /    /20   Reordered |
| **Book Title:**      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Ed:**  Author  Editor Translator:      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **ISBN#**      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Publisher:**      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Required  Optional Text |
| **FOR OFFICE USE**    OH – (COPIES IN HAND)      P.O. #       DATE    /    /20  NET ORDERED     REORDER P.O. #       DATE    /    /20   Reordered |
| ***For additional books for this course, complete and submit a second form.*** |